

VILLAGE THEATRE WATERDOWN INC.

NOTICE OF ANNUAL GENERAL MEETING (AGM)

Notice is given to members that the AGM of Village Theatre Waterdown Inc. (VT) will take place on **Monday 11th June, 2018 at 7.00pm** in Memorial Hall, 317 Dundas Street, Waterdown.

The business of the AGM shall include:

- (1) Presentation of brief reports from all members of the Executive Committee.
- (2) Elections to the Board of Directors (5 positions) and the Executive Committee (9 positions).
- (3) Discussion of any motions presented by the Board, the Executive or by members.
- (4) The exercise by the Board of clause 3.2b of the Village Theatre By-Laws (delegation of annual spending authority to the Executive).

Nominations for Board and Executive positions must be sent by E mail to the Secretary of the Executive, Sharon Bellis, at sharonbellis@sympatico.ca, no later than 14 days before the AGM. Sharon may also be contacted for copies of the Village Theatre By-Laws.

Nominations for Board and Executive positions will only be accepted from the floor of the AGM if proposed and seconded by members in good standing, who are present at the meeting and have been members of Village Theatre for at least two months.

Executive job descriptions are available from Don Thorne, at dthorne1@cogeco.ca. Unless otherwise indicated the following positions are open:

- President;
- Play-reading Co-ordinator;
- Treasurer;
- Secretary;
- Membership Co-ordinator;
- Technical;
- Production Co-ordinator;
- Development;
- Volunteer Co-ordinator.

All elections of members to the Board and Executive will be by secret ballot. **Only members in good standing may vote.** The results of each ballot shall be recorded jointly by a member of the existing Board and a member of the existing Executive. Results will be reported orally to the AGM, on the VT Website, and in the next available VT Newsletter.